

STATE OF MISSOURI



Information Technology Advisory Board

May 28, 2008 ITAB Meeting Minutes

Attendees:

Elena Jobe, ITAB Chair, CIO ITSD/DNR

Chris Wilkerson for Dan Ross, CIO ITSD

Adams, Steve ITSD-DSS	Fischer, Chris DPS-SEMA	Kelso, Craig SOS	Reed, Phil ITSD-DOR
Allen, Bertram Dell	Gerling, Richard Ethics.Comm.	Kleckner, Lori OA-ITSD	Reinkemeyer, Cathy ITSD-DED
Atchison, BJ ITSD-DED	Gerrard-Hartman, Marilyn ITSD	Lloyd, Don ITSD-DOC	Renick, Cindy SAO
Beasley, Tim Tshibanda	Grecian, Jan OA-ITSD	Lueckenotte, Dee OA-ITSD	Roggero, Jim OSCA
Becker, Eric Symantec	Gronauer, Cliff MSHP	Lyndaker, Gary ITSD-EADM	Stokes, Tom OA-ITSD
Beckwith, Rich MO House	Harbison, JoAnn ITSD-DHSS	Medley II, Carl WWT	Thomas, Ron OA-ITSD
Borgstede, Bob CIBER	Harding, Victoria MODOT	Merriman, Liza ITSD-DESE	Volkart, Jason ITSD-MDA
Burnette, Harold ITSD-DPS	Holmes, Arlan ITSD	Mertens, Chris OA-ITSD	Watts, Lucy Tier
Byers, Chip MOREnet	Henley, Mike Rose Int.	Moeller, Daniel STO	Wieberg, Pete OA-ITSD
Carter, Howard Jr. OA-ITSD	James, Diana ITSD-DESE	Morff, Brick SOS	Willett, Scott Cisco
Drewel, Debi PSC	Jenkins, Tyler ITSD-DSS	Mudroch, Joe Oracle	Wright, Paul ITSD-DESE/DHE
Duwe, Daryl META	Jones, Dallas DMH	Myers, Bob Tier	Young, Doug MDC
Dwyer, Tim ITSD-DIFP	Jones, Molly WWT	Nield, Thomas SOS	Mertens, Laura MOTEC
Eggen, Gary OA-DPMM	Jones, Neal CGI	Pashia, Dennis AT&T	
Falter, Jeff ITSD-DOR	Keeves, Gregory IBM	Phillips, Angie ITSD-DHE	

Elena Jobe called the meeting to order at 8:30 a.m.

PRESENTATIONS/DISCUSSION ITEMS

Presentation of Project Management Certificates (Chris Wilkerson & Rich Beckwith)

Presentation of the Bob Ordway Excellence in Project Management award (Jim Roggero)

ACTION ITEMS

1. ITAB March, 2008 meeting minutes were presented for approval. No changes were made. Motion made by Cliff Gronauer to approve and seconded by Steve Adams. The minutes were approved.
2. New committee chair needed for the Project Management Standing Committee (July 2008 – July 2009)

GENERAL BUSINESS

1. CIO Discussion (Chris Wilkerson for Dan Ross)

- a. ITSD has two teams recognized for the American Business Awards (Stevie Awards). A representative from each team will be sent to New York City.
- b. The 6th Annual MO Digital Summit on June 19th at the Capitol Plaza Hotel. There is no cost to attend however registration is required.

2. ITAB Chair Items (Elena Jobe, DNR)

- a. N/A

ITAB COMMITTEE UPDATES-

1. Architecture Review Committee (Ron Thomas) –

No meeting in May of the ARC. No report.

2. Digital Media Developers Committee (Lainie Strange/Bobbie Koelling) –

Ron Thomas – Starting to look at guidelines and procedures and update.

3. MOTEC (Jeff Falter/Laura Mertens) –

Jeff – Room usage is good. Movement of Education Center to MOTEC facility has gone well.

Laura – Presentation of the MOTEC FY09 Cost Allocation Plan

Motion was made for approval of MOTEC FY09 CAP. Jim Roggero made motion to approve and Steve Adams seconded. FY09 CAP was approved.

4. Personnel Committee (Chris Wilkerson) –

Paul Wright, Phil Reed and Chris Wilkerson are working with OA Personnel to resolve outstanding classification requests. Many agencies have been positively affected by the progress of this group.

5. Project Management Standing Committee (Rich Beckwith/Tom Stokes) –

Comprehensive Project Management Course being held 5/28/08 – 5/29/08.

Working on offering a standard three week Project Management course in August/September.

Continue to move forward with action plans for various projects from the CIO's office. Recently discussed providing mentoring opportunities for Project Managers in MO.

6. User Group Coordination (Jeff Falter) – The SharePoint user group meetings started. Gary Lyndaker will be heading up. Hope to be accepted as an ITAB sponsored users group.

7. MOREnet Update (Chip Byers) –

Nothing other than the written report.

8. Statewide Purchasing Update (Gary Eggen) –

No report.

9. Technology Services Update (Chris Wilkerson) –

Lori – Discussed Mission Critical Functions. Ask that agencies continue to work with business units to identify and keep this information up-to-date.

Howard – Working on upgrading zip engines for DB2. Will be replacing 9Z processor with a 10Z. Hope to make a decision before FY end.

Gary – presentation on SharePoint

Marilyn – Working on better pricing for digital certificates. A VeriSign contract is currently in place within ITSD and most certificates are purchased through them. Geotrust, Intrust and Kamodo group are also used. Directors are asked to speak with their IT groups regarding reasons/concerns not to pursue a single vendor and email findings to Marilyn within 2 weeks.

Working with Adobe on volume pricing discounts.

Pete – Public Service Commission has volunteered to start up a Video Users Group for video conferencing. More information will be sent out.

Within the last month of shutting down the MOREnet servers.

Will be meeting with the network people on June 11th to discuss budget items.

Chris – Working on Laptop Encryption Policy.

SAMII area dealing with FYI crunch.

10. MO GIS Advisory Council/GIO Update (Tim Haithcoat/Bobbie Koelling) –

No report.

OPEN DISCUSSION

1. Chris Wilkerson – Budget: 14 of 17 new decision items were funded.
E-mail archiving system will become operational July 1st.
2. Elena Jobe – Agencies that collect credit card information will have to be certified that they meet certain security requirements that work with Central Bank.

REVIEW OF ACTION ITEMS

1. Responses due to Marilyn by June 11th on digital certificates (going with one company).

Elena asked for a motion to adjourn. Steve Adams motioned, Doug Young seconded, it was voted on and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, June 25, 2008 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO.**

EJ/rh